

**MINUTES**  
**Community District Education Council 30**  
**Calendar Meeting**  
**October 15, 2019**

The October Calendar Meeting of Community District Education Council 30 was held on Tuesday, October 15, 2019, in the Multi-Purpose Room of P.S. 398 located at 69-01 34<sup>th</sup> Avenue, Jackson Heights, NY 11377.

Deborah Alexander, Co-President, called the Calendar meeting to order at 6:50PM.

The Pledge was recited.

**Roll Call**

Shannon Lee, Recording Secretary, conducted roll call for the Calendar Meeting.

Present: Deborah Alexander  
Roberto Cruz  
Jonathan Greenberg  
Ka-Trina Harris  
Fatima Lakraflia  
Shannon Lee  
Amina Maiza  
Nuala O'Doherty  
Scott Sharinn  
Gurjeet Kaur (Student Member)

Superintendent Dr. Philip A. Composto introduced the student selected to be a member of the Council, Gurjeet Kaur. She is a senior at The Academy of American Studies and the President of the student government.

**Presentation Honoring New York City Council Member Daniel Dromm**

Co-Presidents Deborah Alexander, Roberto Cruz and Superintendent Dr. Philip Composto presented NYC Council Member Daniel Dromm with a plaque. Erica Urena-Thus, Principal P.S. 398 presented flowers.

**Presentation: Middle School & High School Enrollment**

Matthew Broggin and Christian Barnes, Office of Student Enrollment, explained the middle school and high school enrollment process. The importance of reviewing your child's MySchools account for accuracy was stressed. The deadline to apply is December 2<sup>nd</sup> and students receive their offer in late March.

Council Member Deborah Alexander spoke in support of P.S. 85 G&T having auto-articulation to the G&T program at I.S. 126. All District 30 programs should be treated equally. I.S. 126 has space and the support of the Superintendent and Principal.

NYC Council Member Daniel Dromm also spoke in support citing that he was part of the discussion several years ago when discontinuing auto-articulation was first considered.

Speakers in support of auto-articulation for P.S. 85 G&T included Heather Dutiel, Carmen Guerra-Yonks, Kathleen Reid, Ms. Flores, America Esbreidy and Melissa Lee.

Council Member Nuala O'Doherty stated that at the middle schools fair, some middle schools said they give preference to students who sign-in at the fair. Mr. Broggin explained that this practice is being phased out. She also pointed out that the middle school book does not include the number of out-of-zone students that were accepted to each school. Mr. Broggin thanked her for the feedback.

Donna Franco, parent P.S. 384, asked about P.S. 384 not having a zoned middle school. Dr. Composto explained that currently the school only goes to 1<sup>st</sup> grade and there will be a zoned school within 2 years.

Christian Barnes stated that there is no longer a round 2. Students will be matched with a high school. If the student did not get their 1<sup>st</sup> choice, they will automatically be on the waitlist for their higher priority schools. The offer letter will include where they are waitlisted. Students are encouraged to submit a balanced application.

Mr. Hany Anwar was concerned that the principal of P.S. 166 was parking illegally and blocking student access to walkway. The NYPD cannot intervene because it is on school property.

**Dr. Philip A. Composto, Community Superintendent's Report:**

The Superintendent's report follows the minutes.

The Council will request funds from NYS Senator Gianaris to cover the cost of using the NYCares "learning leaders" program.

**Adjournment**

There being no further business Ms. Harris made a motion to adjourn the meeting. Ms. Maiza seconded. All in favor. Motion was passed unanimously. The meeting adjourned at 9:03PM.

Respectfully submitted,

Shannon Lee  
Secretary

**Superintendent's Report**

**Community District Education Council CDEC30 Meeting**

**In support of the Framework for Great Schools under Supportive Environment**

**Dr. Philip A. Composto**

- **Newly appointed principal, I.A., at Q70, Ms. Izett Thomas – October 2, 2019**
- **October – Principal Appreciation Month** – Thank you to all of our principals for their service to our D30 students, staff, parents and community.
- **Middle School Fair**  
The Middle School Fair will take place on October 16, 2019, at 5:30 – 7:30 p.m., at I.S. 145 – 33-34 80<sup>th</sup> Street, Queens, NY 11372.
- **Queens Elementary Admissions Event – October 22, 2019**  
6:30 p.m. - 8:30 p.m. at The Woodside Community School Q329
- **Updates for the Gifted & Talented (G&T) Process**  
The G&T Request for Testing (RFT) period begins **Tuesday, October 15<sup>th</sup>**. The deadline for parents to register for the G&T test is **Tuesday, November 12<sup>th</sup>, 2019**. Families can register online at MySchools.nyc or submit a paper form at their public school or local Family Welcome Center. Paper G&T registration forms are provided in the guidebooks. Family Information

Sessions about Elementary Admissions (3-K, pre-K, kindergarten, G&T) will be held in October and November. One can visit the NYCDOE Calendar for details on dates and locations. The Offices of Student Enrollment are mailing postcards publicizing the Elementary Admissions (3-K, pre-K, kindergarten, G&T) info sessions directly to families of students in Pre-K across the city. Parents and school staff may access the G&T website for a detailed calendar of events, testing and eligibility information, and resources for parents.

The combined English G&T and Kindergarten Admissions Guide are currently being delivered to schools and other DOE offices. The guidebook provides a detailed overview and a timeline of the G&T testing and kindergarten admissions process for September 2020 placements. The guidebook is translated in the DOE's nine supported languages. Translated handbooks are being delivered to schools later this month. Note: The kindergarten application period opens in early December with a deadline of January 21, 2020.

### **Delivery of Kindergarten and Gifted & Talented Admissions Guides**

Schools will begin receiving deliveries of the 2020 Kindergarten and Gifted & Talented (G&T) Admissions Guide the week of October 10<sup>th</sup>.

- **Title I School Designation**
- **Protocols and Procedures for Establishing Title I Parent Advisory Council**

To support Title I schools in establishing their Title I Parent Advisory Councils (PACs), the DOE has finalized the Protocols and Timeline for Implementation of Required Title I Parent and Family Engagement Activities. (see the attached) School officials were asked to share the protocols and procedures document with their School Leadership Team (SLT) members, parent leaders, and parent coordinators. Principals were asked to send families written notice of their school's scheduled meeting to establish a Title I PAC and election of a Title I chairperson and alternate by **October 15**.

- **Raising Funds that Every School Can Have Learning Leaders**

### **Email from Ruth Aybar, Director of Community Engagement**

*Good afternoon Dr. Composto,  
I hope this email finds you well and in great spirits.  
In great timing and as discussed, please find attached for your review and consideration our  
Community Engagement Proposal and our THREE-Tier model pricing.*

*Let us know if you have any further questions. Happy to schedule a call if necessary. Look forward to hearing from you!*

*Thank you!*

*Best,*

*Ruth*

**Ruth Aybar**

Associate Director, Community Engagement

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- **New York State Integration Project – NYSIP-PLC – Committee Members**

**Dr. Gus Hatzidimitriou**

Central DOE-OFSEP

Supports the district  
and stakeholders.

<b>Tania Rivera</b>	Central DOE-OFSEP	Assists in managing the Pilot. Supports the district and stakeholders.
<b>Deborah Alexander Nuala O'Doherty</b>	Parent/CEC	Parent Voice – Give feedback at community conversations on the progress of the pilot in each school.
<b>Students</b>	TBD	Add student voice to the Pilot. Participate in CEC & DLT meetings.
<b>DOE Enrollment</b>	Other Central Offices (Enrollment, Equity & Access)	Supports the district in recruitment, admissions attendance at middle and high school fairs.
<b>Deborah-Ellen Glickstein Ebony Young</b>	Director, NYC Kids RISE TF Cornerstone Environmental Urban Ecology	Community Director/liaison with Child Savings Program. Supports the district with making sure all students in K, 1, and 2 have a savings account for college.
Bandna Sharma	District 30 Family Leadership Coordinator	Supports families within the District.
Bishop Mitchel Taylor	Community	Supports D30 community

**Guidance on Reporting Student-Related Incidents on School Buses**

As per Chancellor’s Regulations [A-412](#) and [A-832](#), schools must follow proper notification and reporting procedures for all school-related crime or incidents that occur on or near school property. Incidents include, but are not limited to, bullying; student illness; student accident; student conflict; infractions of the discipline code; incidents on school grounds, at school-sponsored events, and on school buses. School officials must follow protocol by filing an OORS incident report or calling 911 in the event of an emergency.

**Participate in College Application Week**

School officials and school staff are encouraged to participate in [College Application Week \(October 21–25\)](#), the first of five annual citywide College and Career Planning calendar initiatives designed to engage high school students at every grade-level in critical postsecondary milestones related to college access and affordability.

**Inform Families about Medicaid Consent and Enter Data for Kindergartners**

Each year, the DOE receives reimbursement from the federal government for some of the related services that are provided to students with IEPs. In order to ensure that the DOE receives federal reimbursement for services, schools must distribute and collect Medicaid Reimbursement Parent Consent forms from

families of all students with IEPs, who have not already provided their consent. **Note** Schools only need to collect the form once—a family's consent remains active throughout the child's enrollment.

### **Opportunity to Host Traffic Safety Lessons**

As part of the Mayor's Vision Zero Initiative, the DOE, in partnership with the New York City Department of Transportation (DOT), is working to provide interactive, technology-based classroom lessons on traffic safety to all K–12 students. The DOT places special emphasis on reaching students in grades 4 through 8, who are at greater risk for being involved in or victims of traffic accidents, and has developed compelling, differentiated lessons for these grade levels.

The DOT and NYPD continue to identify high-risk traffic corridors and intensify outreach to schools in those areas. The 2019 high-risk corridors include: Bay Parkway, Bedford Avenue, and Linden Boulevard in Brooklyn; Second Avenue and Lexington Avenue in Manhattan; Hyland Boulevard in Staten Island; Jamaica Avenue, and Northern Boulevard in Queens; and Grand Concourse in the Bronx.

In the coming weeks, the DOT may reach out to school principals to schedule a visit (prioritizing schools along high-risk traffic corridors).

### **Opportunity to Participate in the Respect for All Essay and Poster Contest**

As part of National Anti-Bullying Month in October, and the DOE's Respect for All initiative, schools are invited to participate in the Respect for All essay and poster contest. The contest will give students an opportunity to raise awareness about bullying through their writing and artwork. Each school is allowed two submissions (one essay and one poster), and all submissions must be sent to their respective school superintendent by **November 8**.

### **Middle and High School Applications Available**

Middle school and high school applications are now open for school staff and parents to submit. The application deadline is **December 2**. Please note that families can now use the family-facing [MySchools](#) site to explore school options and submit their application. Eighth-grade-student families should have received welcome letters in the mail in early September; fifth-graders families will receive their welcome letters in the mail this week.

## **OCTOBER CALENDAR 2019**

**Mon, Oct 14, 2019**

**Columbus Day (Schools closed)**

**Wed, Oct 16, 2019**

**District 30 Middle School Fair**

5:30 PM - 7:30 PM - I.S. 145 Joseph Pulitzer

**Tuesday, Oct 22, 2019**

**Queens Elementary Admissions Event**

6:30 PM - 8:30 PM - The Woodside Community School Q329